



# BPD

The Association of Baccalaureate  
Social Work Program Directors

## **BPD Standing and Ad-hoc Committee Descriptions**

### **Standing Committees:**

**Nominations:** Purpose: (1) Promote elected positions and prepare slate for elections. (2) Prepare a template of letters used in the recruitment process (i.e. recruitment, expectations, application, outcomes, etc.). Committee make-up: (1) Consist of up to six people. Must be in good standing with BPD. One member from each of the six regions is elected. Elected on rotating basis for three year term. (2) Chair of this committee is elected by the members of this committee. (3) Chair of Membership Committee is ex-officio. *NOTE: General membership cannot serve on this committee. All committee members are elected.*

**Membership:** Purpose: (1) Develop and maintain membership services, including recruitment, retention, and membership needs assessment. (2) Support the Association's mission to promote excellence in baccalaureate social work education. (3) Create and maintain student level membership categories. (4) Develop recruitment materials including a list of membership benefits. (5) Develop and implement, in collaboration with the Media Committee, methods to disseminate recruitment material.

**Conference Planning:** Purpose: (1) Effectively plan, organize, and implement a fiscally sound annual conference for the Association. (2) Plan and participate in New Attendee Orientation at BPD Annual Conference. (3) Develop a process for reviewing abstracts for the BPD Annual Conference and send to BPD Executive Board for approval. (4) Implement approved abstract review policy/practices. (5) Market the availability and value of obtaining CEU's during the BPD Annual Conference. (6) Add Generalist Practice track to BPD Annual Conference. (7) Add Program Director track to BPD Annual Conference. *NOTE: Membership for National and Local Planning Committees can be found in the Policy & Procedure Manuel.*

**PAC-D:** Purpose: (1) Assist the board in developing programs and curriculum. (2) Respond to issues regarding accreditation (in conjunction with the EPAS Committee) and baccalaureate curriculum. (3) Collaborate with standing and ad-hoc committees to collect references and resources for BSW courses (i.e. syllabi, assignments). (4) Develop additional references and resources for faculty to use in BSW courses (i.e. syllabi, assignments). (5) Collect and provide self-study examples. (6) Collaborate with Technology Committee to post course materials, resources, and accreditation materials on the website. (7) Develop resources for faculty development including training material on course development using the competencies. (8) Provide tools and resources to members surrounding tenure and promotion. (9) Develop certificate programs.

**Field:** Purpose: (1) Support field educators in the development, administration, and practical aspects of running a field education program. (2) Develop and provide references and resources for teaching BSW field. (3) Collaborate with Technology Committee to create a listserv for BPD field educators.

### **Ad-hoc Committees:**

**Research:** Purpose is to: (1) Identify resources that advance BSW programs or the profession's research agenda. (2) Identify emerging areas of research as well as methodologies in BSW education. (3) Promote development of curriculum tools and best practices in teaching evidence-guided practices and research methods. (4) Conduct research on behalf of BPD programming and mission. (5) Conduct research or analyze findings on BPD special topics and directives.

**Technology:** Purpose is to: (1) Maintain BPD website. (2) Identify resources that advance the use of technology in BSW education. (3) Provide training for membership on current best technology practices. (4) Find new host for BPD listserv and implement – needs to be under BPD control. (5) Once established, monitor listserv (can rotate across committee members). (6) Collaborate with Field Committee to create a listserv for BPD field educators. (7) Collaborate with PAC-D Committee to post course materials and resources on the website. (8) Develop and implement a process for the Board of Directors and Committee Chairs/Co-Chairs to create a brief video blog on the importance of participating in BPD and benefits. Collaborate with Association Manager to disseminate on a weekly basis. (9) Develop and implement a process for BSW students to create a brief video blog on the importance and benefits of joining BPD and on the importance of obtaining the BSW Degree rather than another related degree. Committee will collaborate with the Association Manager to disseminate on a consistent basis.

**International:** Purpose: (1) Collaborate with complimentary international organizations. (2) Encourage development and inclusion of an international dimension in BSW curricula. (3) Create a roster of BSW programs with an international experience. (4) Identify one international experience along with a template of how programs could implement.

**Gerontology:** Purpose: (1) Collaborate with complimentary gerontology organizations. (2) Encourage development and inclusion of gerontology in BSW curricula.

**Educators of Color:** Purpose: (1) Provide support and guidance for educators of color. (2) Provide resources and materials for minority populations navigating in educational settings dominated by majority populations. (3) Develop materials for recruitment of educators and students of color.

**Educators and Allies of LGBTQ+ People:** Purpose: (1) Promote development of BSW curriculum materials related to sexual orientation, gender identity and expression, and experiences of those who are LGBTQ+. (2) Develop materials for recruitment of LGBTQ+ educators and students.

**Sustainability:** Purpose: (1) Collaborate with complimentary sustainability organizations. (2) Encourage development and inclusion of climate change and environmental justice in BSW curricula.

**Publications and Communications:** Purpose: (1) Monitor all publications sponsored by the organization and present policies and procedures for effective functioning of such publications to the board. (2) Print publications and online publications. (3) Develop guidelines and monitor the

journal, Journal of Social Work Baccalaureate Education (JSWB). (4) Publish books and provide to members at a reduced rate. (5) Develop policies/procedures for members to write white papers and publish on appropriate BPD platforms.

**Student Conference:** Purpose: (1) Effectively plan, organize, and implement a fiscally sound student conference during the annual conference for the Association. (2) Develop and implement process for poster presentation awards. (3) Work with Student Volunteer Coordinator to arrange student volunteers during the conference. (4) Create templates for communication with students and faculty regarding the Student Conference. (5) Collaborate with the Student Fellows Committee to create Student Summit (which would include various workshops/trainings relevant to training).

**African American Issues:** Purpose: (1) Collaborate with complimentary African American organizations. (2) Encourage development and inclusion of societal issues that African Americans encounter in BSW curricula.

**Advocacy & Civic Engagement:** Purpose: (1) Develop best practices in advocacy. (2) Develop and implement advocacy resources to further BSW education and the social work profession.

**Disabilities Issues:** Purpose: (1) Promote development of BSW curriculum materials related to issues surrounding disability and the experiences of this population.

**Emerging Leaders:** Purpose: (1) Promote leadership in newer BSW faculty. (2) Raise issues pertinent to newer BSW faculty for BPD to take under advisement. (3) Develop and implement a process for recruiting and selecting emerging leaders. (4) Develop and implement responsibilities for emerging leaders. (5) Develop and implement a method of recognizing emerging leaders at the BPD Annual Conference.

**Mid-Career Educators:** Purpose: (1) Provide guidance and support for long-term practitioners who change careers to higher education in social work. (2) Develop and implement resources for long-term practitioners who change careers to higher education in social work.

**Systemic Racism & Social, Economic, and Environmental Justice:** Purpose: (1) Promote development of BSW curriculum materials that promote inclusion, equity, social and economic justice, and intersectionality. (2) Discuss impact of power, oppression, privilege, discrimination, and racism. (3) Support efforts to expand the presence of historically oppressed and under-represented populations among students, faculty, and staff in BSW programs.

**Media:** Purpose: (1) Prepare or assist with any public statements made by BPD. (2) Serve as public relations and develop press releases as needed. (3) Collaborate with Membership Committee to create and disseminate member recruitment materials. (4) Develop additional marketing materials (i.e. brochures, posters) for use with faculty. (5) Develop additional marketing materials (i.e. fliers, brochures) for use with students. *Note: all statements and releases must be approved by the Executive Team of BPD.*

**EPAS:** Purpose: (1) To review the proposed EPAS. (2) Relate proposed changes in EPAS to membership, especially as it pertains to BSW Programs. (3) Facilitate discussion among BPD members pertaining to EPAS changes. (4) Present summary findings of EPAS discussions.

**Student Fellows:** Purpose: (1) Provide support and leadership opportunities for BSW students. (2) Assist BSW students in creating their professional identity. (3) Develop and implement process for

recruiting and selecting student fellows. (4) Develop and implement process for recognizing student fellows at the President Breakfast associated with the BPD Annual Conference.

**Past Presidents:** Purpose: (1) Provide guidance and mentoring to current BPD President and Board of Directors. *NOTE: this committee is made up of past BPD Presidents who remain in good standing with BPD.*

**Program Directors:** Purpose: (1) Provide support and resources around BSW administration and leadership. (2) Provide mentorship to new BSW Program Directors. (3) Raise issues pertinent to BSW Program Directors for BPD to take under advisement. (4) Develop and implement a formal faculty mentoring program (see NACADA (National Association of Academic Advising) for an example of mentoring program). (5) Develop resources/materials for faculty regarding maintaining professional identity in the context in which they teach. *NOTE: Members must be a current BSW Program Director and must be in good standing with BPD.*